

Diploma in Islamic Banking Examination, May-2022

PART-I

104: Principles of Management

Time: 3 hours

Full Marks: 100

Pass Marks: 45

(N.B.: Answer **any 5 (five)** of the questions given below.

The figures in the right margin indicate full marks.)

1. a) What are the objectives of Bank Management? Explain in line with the view point of Islamic Management. 4
- b) "Management means different things to different people"- explain with example. 6
- c) "A manager must be a leader of employees"- do you think so? Put arguments for your answer. 6
- d) Discuss the pattern of Management Analysis. 4
2. a) What is Hierarchical Plan? Explain different types of hierarchical plans with example. 6
- b) As a strategic manager of ABC Islamic Bank Limited, how do you apply the planning process to set up a new branch of your bank? Discuss in brief. 7
- c) Describe 'Decision-Tree Approach' of decision making for project appraisal in a bank. 7
3. a) Differentiate between Decentralization and Delegation of Authority. 6
- b) What is Manager Inventory? Prepare and draw a manager inventory chart for a bank in Bangladesh. 7
- c) How does a cross-functional team form in a bank to address complex issues? Discuss in short. 7
4. a) "HR Professionals are the most important issues in Bangladesh to be self-sufficient in the organizations". Justify the statement. 6
- b) How can 360 Degree feedback method be applied for performance appraisal of bank personnel? 7
- c) Design a 'Job Description' and 'Job Specification' for the post of 'Trainee Assistant Officer (TAO)' that your bank is going to add in the organization hierarchy. 7
5. a) How do you define leadership from Islamic point of view? 4
- b) What is the communication system of a leader with his fellows? 4
- c) Distinguish between democratic and autocratic leader. 6
- d) Discuss the effects if trust is broken by leader. 6
6. a) Do you think that controlling is essential in an organization? Put arguments. 7
- b) Briefly describe the important requirements of an effective control system. 6
- c) Define budgetary control and discuss its effectiveness as a tool of management control. 7
7. a) Mention the main principles of Management Information System (MIS). 4
- b) What are the pros and cons of Management by Exception (MBE)? 4
- c) What type of Management by Exception policy can bring good results for your bank? 6
- d) Define Counseling. How does counseling solve different types of employee problems? 6
8. Write short notes on **any 5 (five)** of the following: 5x4=20
 - a) Basic Need Tree Theory
 - b) Critical Path Method
 - c) CSR
 - d) Career Planning
 - e) Locus of Control
 - f) Group Dynamics
 - g) Tools of Islamic Control
 - h) Recruitment and Selection

The End